

Error Report

Due 48 hours after missed clock in/out

Client Name:				DSP Name:		
Date of Shift Exact Time In		Exact Time Out	Total Hours		Tasks Completed	
Reason for Error Report		Client has no working pho		ne	Forgot	
		Client phone unavailable			Problem with Telephony/App	
		Other:				
		I confirm th	at the above in	formation is accura	te	
х			х			
Client/Responsi	ble Party Signature	2	DS	SP Signature		
Turn in to the of	fice, drop box, or l	by emailing a photo	of the complet	ed form to schedul	le@tihc.org	
	RIN		<u>Due</u>		Report	
•					•	
Ir				e 48 hours af	•	
Client Name:	-Hom	e Care	DS	e 48 hours af	ter missed clock in/out	
Client Name:	-Hom	e Care	DS	e 48 hours af	ter missed clock in/out	
Client Name:	-Hom	Exact Time Out	DS	e 48 hours af	ter missed clock in/out	
Client Name: Date of Shift	Exact Time In	Exact Time Out Client has r	Total Hours	e 48 hours af	Tasks Completed	
Client Name: Date of Shift	-Hom	Exact Time Out Client has r	Total Hours	e 48 hours af	Tasks Completed Forgot	
Client Name: Date of Shift	Exact Time In	Exact Time Out Client has r Client phor	Total Hours no working phore unavailable	e 48 hours af	Tasks Completed Forgot Problem with Telephony/App	

Client/Responsible Party Signature

DSP Signature

Turn in to the office, drop box, or by emailing a photo of the completed form to schedule@tihc.org